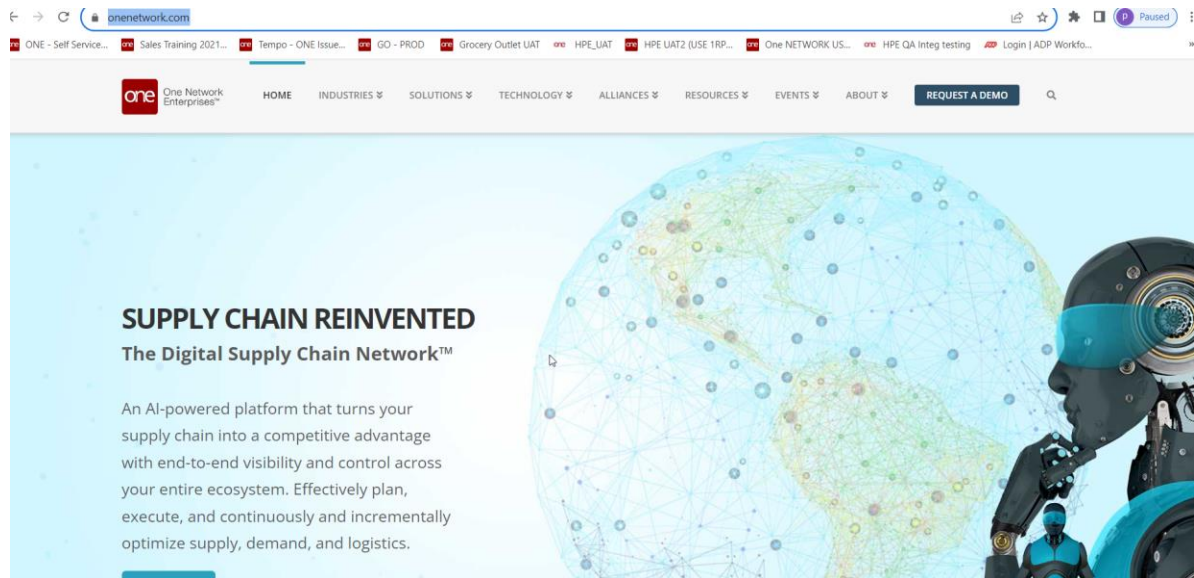


Carrier onboarding through the One Network website.

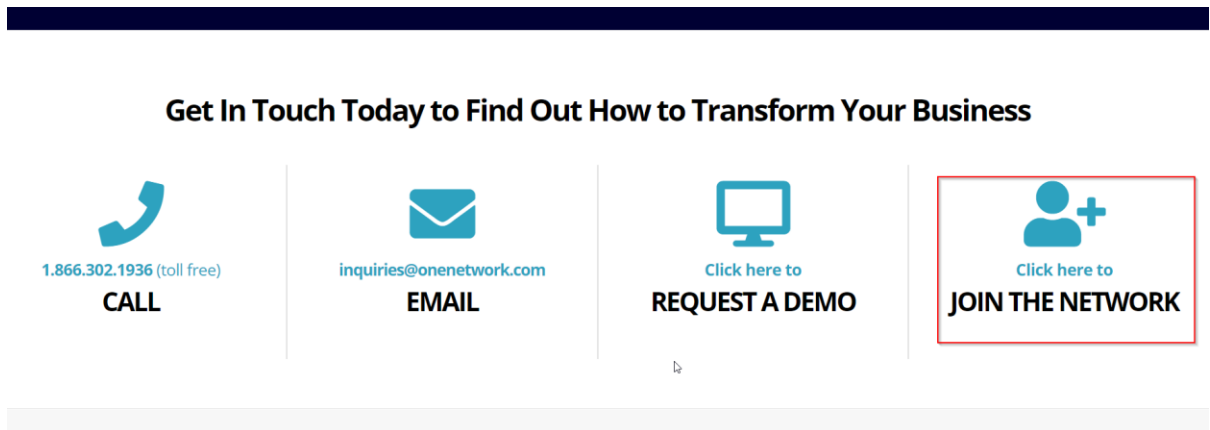
Steps

1. Please click on this link to go to one network website.

<https://www.onenetwork.com/>



2. Please scroll down to the bottom of this page.



3. Click on this icon, "JOIN THE NETWORK"

4. Users land on this page.

n/oms/apps/CommunityMasterData/onboardrequest.jsp

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REGISTER TO JOIN ONE NETWORK

Onboarding/Registration Process

1. Fill out the form below under the "General" tab. All the fields on the "General" page are required. The services will show based on the answer provided to the question "**Are you a Carrier or a Freight Forwarder?**". Please make sure to select the correct option and then select the "Services" tab and choose the desired services and then press the Submit button.
2. Once you submit your request, it will be reviewed and processed by One Network, and you will receive an email containing a link to login to One Network to set your password and to provide any other requested information.

If you have any questions, please contact our Network Operations Center (NOC) by calling 866-302-1935 (toll free) or by sending an email to registration@onenetwork.com.

General

Are you a Carrier or a Freight Forwarder?

Yes No

Company Information

Fill in the following information for your company. The name of your company should only contain alphanumeric characters and any of the following special characters: comma, period, dash, apostrophe, underscore, or ampersand (&).

Full Company Name:

Company Address:

Company Phone:

EIN Information

5. Select "Yes" on the **Are you a carrier or a Freight Forwarder** question and provide all the necessary information on **General Tab**. Click Submit. All the fields with asterisk (*) sign are mandatory.
 - a. **Please Note:** Use the "Full Company Name" supplied by Grocery Outlet as far as possible during this process.
 - b. **Please Note:** Do not re-use usernames from prior onboarding attempts. E-Mails can stay the same, but usernames cannot be repeated
6. Once the user selects Carrier option **Services tab** appears.
7. Click on Services.

General Services

Are you a Carrier or a Freight Forwarder?
 Yes No

Company Information

Fill in the following information for your company. The name of your company should only contain alphanumeric characters and any of the following special characters: comma, period, dash, apostrophe, underscore, or ampersand (&).

Full Company Name:

Company Address:

Company Phone:

EIN Information

Fill in the following EIN information for your company.

Enterprise Identification Number Type	Enterprise Identification Number
EIN Type will be listed to select.	
	<input type="text"/>
	<input type="button" value="Add"/>

Administrator Information

Fill in the following information for the person who will be the Administrator for your One Network System account. The username that you provide below will be the name used to log in to the One Network System.

Username:

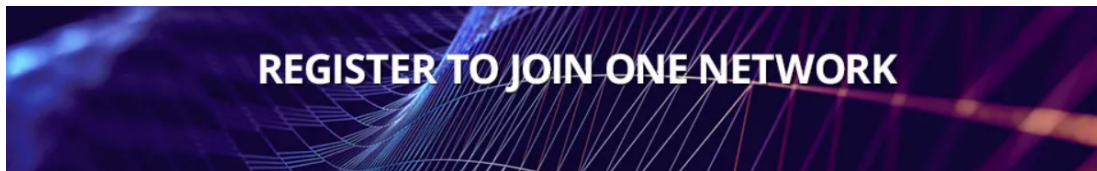
First Name:

Last Name:

Email Address:

Address:

8. One Social Apps and GLG tab appears.



Onboarding/Registration Process

1. Fill out the form below under the "General" tab. All the fields on the "General" page are required. The services will show based on the answer provided to the question "**Are you a Carrier or a Freight Forwarder?**". Please make sure to select the correct option and then select the "Services" tab and choose the desired services and then press the Submit button.
2. Once you submit your request, it will be reviewed and processed by One Network, and you will receive an email containing a link to login to One Network to set your password and to provide any other requested information.

If you have any questions, please contact our Network Operations Center (NOC) by calling 866-302-1935 (toll free) or by sending an email to registration@onenetwork.com.

General Services ONE Social Apps Global Logistics Gateway (GLG)

Please select any services you want to subscribe to and then click the "Submit" button.

ONE Social Apps
 ONE Social Apps are a series of collaboration and networking apps that can be used as a standalone app or as a tool to complement and integrate with One Network's Supply Chain Solutions. 5 free Social Apps accounts will be provided for joining ONE.

Global Logistics Gateway (GLG)
 The Global Logistics Gateway (GLG) connects transportation providers with Shippers and other supply chain operating networks through a single point of connection. Through the GLG, Carriers and Logistics Service providers can provide enhanced visibility to their trading partners, unlock new partnerships and automate trading partner communication with a standard suite of transportation APIs.

9. Go to One Social App and accept the terms and conditions. Submit.

10. Go to GLG tab and accept terms and conditions
11. Click the Submit button at the bottom of the screen
 - a. A success message should appear, alternatively completed the highlighted missing fields and resubmit
12. One Network's NOC team will reach out to you within 48-hours to complete registration if there are questions
13. A user account creation e-mail will be sent to the registration e-mail with a link to activate the account.
14. See the user guides provided by Grocery Outlet on how to add roles, users and find/book appointments.

Note : Please use the exact same Enterprise name as provided by Grocery Outlet as far as possible